

Lecturer Pool - Fall Program for First Semester (FPF) - UC
Berkeley Extension
University of California Berkeley

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Posted Apr. 28, 2025, set to expire May 27, 2025

Job Title	Lecturer Pool - Fall Program for First Semester (FPF) - UC Berkeley Extension
Department	
Institution	University of California Berkeley Berkeley, California
Date Posted	Apr. 28, 2025
Application Deadline	05/27/2025
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Humanities - General
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Job Description

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Position overview **Position title:** Lecturer (Non-Senate, Non-Tenure Track)

Salary range: The UC academic salary scales set the minimum pay at appointment. See the following table(s) for the current salary scale(s) for this position: https://www.ucop.edu/academic-personnel-programs/_files/2024-25/july-2024-scales/t15.pdf. A reasonable estimate for full-time Lecturer positions is \$68,247 - \$106,327. Salary is commensurate with teaching experience.

Percent time: Appointments are for the fall semester only, are typically part-time, and can range from

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25 percent to 50 percent. Exact percent time depends on instructional contact hours and other assigned duties.

Anticipated start: Appointments start on August 1, 2025 for service in the fall semester.

Review timeline: Applications are typically reviewed in April-May. Please note that applicants are considered for positions as needs arise, and the existence of this lecturer pool does not guarantee that a position will be available. The pool will remain in place through the advertised final closing date; those interested in remaining in the pool beyond the advertised final closing date must reapply when the new annual listing reopens.

Position duration: Fall Semester (August 1 - December 31, 2025). Appointments may be renewable based on need, funding, and performance.

Application Window

Open date: April 24, 2025

Next review date: Thursday, May 8, 2025 at 11:59pm (Pacific Time)

Apply by this date to ensure full consideration by the committee.

Final date: Tuesday, May 27, 2025 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date, but those received after the review date will only be considered if the position has not yet been filled.

Position description

UC Berkeley Extension, the professional and continuing education division at the University of California, Berkeley, invites applications for a pool of qualified lecturers to teach undergraduate students for the Fall Program for First Semester (FPF).

The Fall Program for First Semester (FPF) is a small, collaborative learning community of first-year students who are entering their first semester at UC Berkeley's College of Letters and Sciences (L&S). We seek dynamic lecturers with a commitment to undergraduate first-year education to teach a wide range of courses that fulfill L&S degree requirements, including major prerequisites, college writing requirements, breadth requirements, and some electives.

The Fall Program for First Semester is committed to creating an inclusive environment, one that is supportive of all individuals, regardless of background. We are committed to building an excellent and

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diverse faculty, staff, and student body, and we welcome applicants whose experiences have prepared them to contribute to this commitment.

Every fall, courses are offered in-person in Berkeley, California (U.S.A.) during weekdays (Monday-Friday, 8am-6pm). FPF also offers a limited amount of online instruction. For more information about the program including a full list of currently offered courses and delivery formats, please refer to the departmental links.

General Duties

General duties may include (but are not limited to): teaching one or two sections of a lecture course (or courses). Some lecturers will also lead one or more weekly discussion and/or lab section(s) per course.

In addition to teaching responsibilities, general duties include: completing mandatory program orientation and other training programs within deadlines established by FPF and UC Berkeley; syllabus development; assignment development; lesson planning for class meetings; grading outside of the class; holding office hours to advise students; preparing course materials and additional resources to enhance the curriculum; and utilizing course support platforms as needed to facilitate student support and communication outside of class-time (e.g., Canvas/bCourses Learning Management System, Google Workspace tools, etc.).

FPF Program: <https://fpf.berkeley.edu/>

FPF Course Catalog: <https://guide.berkeley.edu/courses/fpf/>

Qualifications

Basic qualifications (required at time of application)

- Advanced degree required.

Additional qualifications (required at time of start)

- All work must be performed in the United States, whether in person or online.
- For those who are not US citizens or permanent residents, a legal permit that allows work in the United States (such as a US visa that allows employment) is required by the start date of the position. The department is unable to provide a visa/work permit.

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Preferred qualifications

- Doctorate degree or equivalent international degree in course subject preferred.
- Experience and demonstrated excellence in teaching the course subject to first-year undergraduate students within the U.S.A.
- Strong track record in developing and implementing new and experimental methods of delivering education and hands-on learning, and experience working with students from a range of disciplines.
- Experience in creating syllabi, learning objectives, lectures/presentations, learning activities, assignments, assessments, exams, and quizzes.
- Ability to collaborate with colleagues and work within a team environment.
- Proficiency in (or willingness to learn) instructional and other technology such as the campus' Learning Management System (Canvas) and Google Workspace tools (docs, sheets, slides, shared calendars, email, etc.).

Experience teaching entry-level lower division undergraduate courses in the following subject areas or their equivalents. Applicants may apply to teach courses in up to three (3) subject areas.

Arts and Humanities

- Ancient Greek and Roman Studies (Classics)
- Comparative Literature (World)
- Film
- Music (Western Music, American Cultures)
- Philosophy and Values
- Rhetoric (Public Speaking)
- South and Southeast Asian Studies
- Visual Arts for Non-Majors

Biological Sciences

- Integrative Biology
- Molecular and Cell Biology

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**Environmental Science Policy and Management
Mathematical and Physical Sciences**

- Earth and Planetary Science
- Mathematics, Statistics, and Quantitative Reasoning

Reading and Composition:

- English: Reading and Composition
- College Writing: Accelerated Reading and Composition

Social Sciences

- American Studies
- Anthropology (Biological)
- Asian American Studies
- Ethnic Studies
- Gender and Women's Studies
- Geography (World, California)
- Historical Studies (U.S. History, Science and Society)
- Global Studies
- Political Science
- Psychology
- Sociology

Other Letters and Sciences Courses or Subjects (please specify in your cover letter)

Application Requirements

Document requirements

- Curriculum Vitae - Your most recently updated C.V.
- Cover Letter - Please stipulate in your cover letter: Which course subject(s) you are applying for; how your training and qualifications prepare you to teach within your specialization; and your experience teaching first-year undergraduate students.
- Statement of Teaching

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- Sample Syllabus - Please upload a sample syllabus from a recent undergraduate course that you taught (syllabi from first-year undergraduate courses are preferred).
- Teaching Evaluations - Please include your most recent undergraduate student course evaluations (evaluations from first-year undergraduate courses are preferred).

Reference requirements

- References are requested from candidates at the interviewing stage, and references are only contacted for finalists.

Apply link: <https://aprecruit.berkeley.edu/JPF04853>

Help contact: extension-jobs@berkeley.edu

About UC Berkeley

UC Berkeley is committed to diversity, equity, inclusion, and belonging. The excellence of the institution requires an environment in which the diverse community of faculty, students, and staff are welcome and included. Successful candidates will demonstrate knowledge and skill related to ensuring equity and inclusion in the activities of their academic position (e.g., teaching, research, and service, as applicable).

The University of California, Berkeley is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status.

Please refer to the [University of California's Affirmative Action and Nondiscrimination in Employment Policy](#) and the [University of California's Anti-Discrimination Policy](#).

In searches when letters of reference are required all letters will be treated as confidential per University of California policy and California state law. Please refer potential referees, including when letters are provided via a third party (i.e., dossier service or career center), to the [UC Berkeley statement of confidentiality](#) prior to submitting their letter.

As a University employee, you will be required to comply with all applicable University policies and/or collective bargaining agreements, as may be amended from time to time. Federal, state, or local

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government directives may impose additional requirements.

As a condition of employment, the finalist will be required to disclose if they are subject to any **final** administrative or judicial decisions within the last seven years determining that they committed any misconduct.

- "Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer.
- [UC Sexual Violence and Sexual Harassment Policy](#)
- [UC Anti-Discrimination Policy](#)
- [APM - 035: Affirmative Action and Nondiscrimination in Employment](#)

Job location

Berkeley, CA

To apply, visit <https://aprecruit.berkeley.edu/JPF04853>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California Berkeley

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