

Lecturer Pool 2025 - Summer English Language Studies -
CWP
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=253561>

Downloaded On: Apr. 15, 2025 6:47pm

Posted Feb. 20, 2025, set to expire Jun. 30, 2025

Job Title	Lecturer Pool 2025 - Summer English Language Studies - CWP
Department	
Institution	University of California Berkeley Berkeley, California
Date Posted	Feb. 20, 2025
Application Deadline	07/31/2025
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	English as a Second Language
Apply Online Here	https://apptrkr.com/6021622
Apply By Email	
Job Description	

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Position overview

Salary range: The UC academic salary scales set the minimum pay at appointment. See the following table(s) for the current salary scale(s) for this position: https://www.ucop.edu/academic-personnel-programs/_files/2024-25/july-2024-scales/t15.pdf A reasonable estimate for this position is \$1850 per unit, by agreement with Berkeley Summer Sessions.

Percent time: Summer appointments are handled on a by-agreement basis

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Review timeline: Applications are typically reviewed for summer session course needs in April. Applications will be accepted and reviewed for department needs through July 31, 2025. Applications are typically reviewed throughout the spring and early summer depending on course needs. The pool will close July 31, 2025; applicants wishing to remain in the pool after that time will need to submit their applications anew.

Application Window

Open date: February 19, 2025

Most recent review date: Thursday, Mar 6, 2025 at 11:59pm (Pacific Time)

Applications received after this date will be reviewed by the search committee if the position has not yet been filled.

Final date: Thursday, Jul 31, 2025 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date, but those received after the review date will only be considered if the position has not yet been filled.

Position description

The College Writing Programs at the University of California, Berkeley, invites applications for a pool of qualified temporary instructors to teach courses in the **Summer English Language Studies (SELS) program** should openings arise. Courses in the Summer English Language Studies program are aimed at high-beginning through advanced level students who want to enhance their English language skills, improve job performance, or undertake university work.

The majority of our students are matriculated college students from a variety of geographical locations. Approximately one-fourth of our students are graduate or professional students. We also support high school students whose sights are set on university work in the U.S. Our students have high academic demands, and we set high academic standards.

Screening of applicants is ongoing and will continue as needed. The number of positions varies from summer to summer depending on the needs of the department. All positions are handled on a by-agreement basis.

Potential needs for Summer 2025 include instruction in the following:

- English for specific purposes (business, law, science/technology, data science, other)
- Academic English skills (academic writing, vocabulary, speaking, test preparation, etc.)

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- English through content (art, film, media, etc.).

Position title: Lecturer in Summer Sessions

Job duties:

Successful applicants will teach one or more summer ESL courses. The curriculum is grounded in theme-based classes and project-based learning. Applicants will have complete responsibility for classes, including crafting syllabi, teaching in a classroom environment, and grading student work. Instructors will also be required to attend faculty meetings.

Successful applicants will have an interest not only in teaching, but also in being part of a faculty team. Participation in faculty development workshops and ongoing self-evaluation are important to our program.

UC lecturers are academic appointees and are represented by an exclusive bargaining agent, University Council - American Federation of Teachers (UC-AFT). This position is covered by the collective bargaining agreement of the UC-AFT.

Please note: The use of a lecturer pool does not guarantee that an open position exists. See the review date specified in APRecruit to learn whether the department is currently reviewing applications for a specific position. If there is no future review date specified, your application may not be considered at this time.

The College Writing Programs is interested in candidates who will contribute to diversity and equal opportunity in higher education through their teaching. UC Berkeley is committed to supporting employees as they balance work and family.

Applicants are considered for positions as needs arise; the existence of this pool does not guarantee that a position is available.

Program: <https://writing.berkeley.edu/sels>

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Qualifications

Basic qualifications (required at time of application)

Completion of or enrollment in an advanced degree program

Additional qualifications (required at time of start)

- Foreign applicants must have permission to work in the U.S. (Given the short duration of employment, we cannot sponsor work permits.)
- Completion of advanced degree

Preferred qualifications

- A Masters' degree or higher, or equivalent international degree, in one of the following fields: TESL, TEFL, TEAL, applied linguistics, language teaching/education, ESP discipline (i.e., business, law, science/technology)
- Three (3) years' or more experience teaching ESL/EFL to adult learners
- Experience working with students in university-level courses
- Experience with content-, theme-, and project-based language teaching
- Evidence of ongoing professional development
- Experience living/working outside of the U.S. in a non-English speaking country
- Basic proficiency in a language other than English
- Evidence of clear communication skills as presented in application materials

Application Requirements

Document requirements

- Curriculum Vitae - Your most recently updated C.V.; no photographs; do NOT indicate age or marital status
- Cover Letter
- Up to 12 pages of sample teaching materials - A variety is encouraged to highlight teaching style: classroom materials, sample assignments, an instructor-designed syllabus, etc.

Reference requirements

- 2 required (contact information only)

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Apply link: <https://aprecruit.berkeley.edu/JPF04767>

Help contact: summerenglish@berkeley.edu

About UC Berkeley

UC Berkeley is committed to diversity, equity, inclusion, and belonging. The excellence of the institution requires an environment in which the diverse community of faculty, students, and staff are welcome and included. Successful candidates will demonstrate knowledge and skill related to ensuring equity and inclusion in the activities of their academic position (e.g., teaching, research, and service, as applicable).

The University of California, Berkeley is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status.

Please refer to the [University of California's Affirmative Action and Nondiscrimination in Employment Policy](#) and the [University of California's Anti-Discrimination Policy](#).

In searches when letters of reference are required all letters will be treated as confidential per University of California policy and California state law. Please refer potential referees, including when letters are provided via a third party (i.e., dossier service or career center), to the [UC Berkeley statement of confidentiality](#) prior to submitting their letter.

As a University employee, you will be required to comply with all applicable University policies and/or collective bargaining agreements, as may be amended from time to time. Federal, state, or local government directives may impose additional requirements.

As a condition of employment, the finalist will be required to disclose if they are subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct, are currently being investigated for misconduct, left a position during an investigation for alleged misconduct, or have filed an appeal with a previous employer.

- "Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer.

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- [UC Sexual Violence and Sexual Harassment Policy](#)
- [UC Anti-Discrimination Policy for Employees, Students and Third Parties](#)
- [APM - 035: Affirmative Action and Nondiscrimination in Employment](#)

Job location

Berkeley, CA

To apply, visit <https://aprecruit.berkeley.edu/JPF04767>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California Berkeley

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