

Portuguese Language Part-time Lecturer and Coordinator
(non-tenure track)
Tufts University

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Posted Feb. 3, 2025, set to expire Dec. 31, 2025

Job Title	Portuguese Language Part-time Lecturer and Coordinator (non-tenure track)
Department	School of Arts & Sciences: Romance Studies
Institution	Tufts University Medford, Massachusetts
Date Posted	Feb. 3, 2025
Application Deadline	Open until filled
Position Start Date	September 2025
Job Categories	Lecturer/Instructor
Academic Field(s)	Linguistics Foreign Languages/Literatures
Job Website	https://apply.interfolio.com/162808
Apply By Email	

Job Description

The Department of Romance Studies at Tufts University invites applications for a Portuguese Language Coordinator and Part-time Lecturer position to begin September 1, 2025.

Part time lecturer to teach all level of Portuguese language courses and coordinate the Portuguese language program. Responsibilities include:

- Teaching up to five Portuguese language courses annually (three in the Fall, two in the Spring);
- Coordinating all levels of Portuguese;
- Overseeing the entire Portuguese language curriculum;
- Hiring, supervising, and evaluating Portuguese lecturers and teaching assistants;
- Coordinating and administering placement exams;

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- Advising students;
- Collaborating with various university offices;
- Maintaining liaison with Global Education programs;
- Promoting the program by organizing co-curricular and outreach events.

Qualifications

- Masters' degree required in Luso-Brazilian studies, second language acquisition, linguistics, or a related field. PhD preferred.
- Native or near-native fluency in Portuguese and English.
- Detail-oriented, strong organizational skills.
- Team-management, interpersonal and leadership skills.
- Experience in designing and teaching college-level Portuguese language and culture courses in the U.S.
- Command of instructional technology applied to language learning.
- Evidence of creative pedagogical practice reflecting knowledge of current methodologies.
- Evidence of a commitment to designing curricula that address issues of equity and justice with a focus on marginalized communities.

Application Instructions

To apply, please submit a cover letter, a CV, a statement of teaching philosophy, and student evaluations of teaching from two recently-taught courses. Three letters of recommendation will be requested from candidates invited to interview. All materials must be submitted via Interfolio at <http://apply.interfolio.com/162808> . Note that our department is committed to diversity, equity, and inclusion, and candidates' materials should address how they will promote these priorities in their professional career.

Questions about the position may be directed to Bridget Erickson at bridget.erickson@tufts.edu.

Review of applications will begin **February 18th, 2025**, and will continue until the position is filled.

All offers of employment are contingent upon the completion of a background check.

EEO/AA Policy

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Tufts University, founded in 1852, prioritizes quality teaching, highly competitive basic and applied research, and a commitment to active citizenship locally, regionally, and globally. Tufts University has also committed to becoming an anti-racist institution and prides itself on the continuous improvement of diversity, equity and inclusion work. Current and prospective employees of the university are expected to have and continuously develop skill in, and disposition for, positively engaging with a diverse population of faculty, staff, and students. Tufts University is an Equal Opportunity/Affirmative Action Employer. See the University's Non-Discrimination statement and policy here <https://oeo.tufts.edu/policies-procedures/non-discrimination/>. If you are an applicant with a disability who is unable to use our online tools to search and apply for jobs, please contact us by calling the Office of Equal Opportunity (OEO) at 617-627-3298 or at oeo@tufts.edu. Applicants can learn more about requesting reasonable accommodations at <https://oeo.tufts.edu/>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact