

Native American Graves Protection and Repatriation Act
(NAGPRA) Coordinator
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=250742>

Downloaded On: Aug. 2, 2025 5:51am

Posted Dec. 20, 2024, set to expire Aug. 4, 2025

Job Title	Native American Graves Protection and Repatriation Act (NAGPRA) Coordinator
Department	Indigenous Studies
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Dec. 20, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Native American Studies Anthropology
Job Website	https://www.ubjobs.buffalo.edu/postings/54836
Apply By Email	
Job Description	

Position Summary

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The [University at Buffalo](#) seeks to hire a Native American Graves Protection and Repatriation Act (NAGPRA) coordinator who will represent University at Buffalo as the primary point of contact for NAGPRA implementation.

This individual will help ensure that UB is in compliance with NAGPRA legislation as revised in January 2024 by having a working understanding of the regulations to help UB interpret and implement the law. The NAGPRA Coordinator will report to a UB NAGPRA Implementation Committee and Indigenous Nations. This position will be a two-year appointment.

The successful candidate will possess the following:

- Ability to plan, manage, and lead projects and establish strong collaborative relationships with Tribal Nations and campus partners.
- Follow the federally established process to track and analyze information, as well as prepare NAGPRA reports.
- Maintain detailed records relating to project management with frequent database updates and the preparation of formal reports for committee, Nations and agency review.
- Coordinate teams, communicate clearly in verbal, written and digital forms, and have excellent interpersonal and collaboration skills.
- Must be willing to learn and actively listen with a commitment to diversity, openness, flexibility, integrity, and sensitivity to the sovereignty of Indigenous Nations and the needs of communities.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit – all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefit packages](#).

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About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

- Bachelor's degree from an accredited college or university in related area. Two years of relevant experience. Consideration may be given to an equivalent combination of education and experience.
- Demonstrated successful consultation and collaboration with Native American Nations leaders and representatives.
- Familiarity with current literature relating to anthropology, archaeology, Native American cultures of North America and the Native American Graves Protection and Repatriation Act (NAGPRA) and pertinent State laws.
- Training, education, and/or experience in curatorial, collections, archival work, and cultural resource management, including knowledge of methods and processes for recording, classifying, and interpreting factual information.
- Demonstrated skills setting priorities and deadlines to ensure project goals and objectives are obtained within deadlines.
- Ability to communicate and adhere to tribal requests regarding the care and storage of ancestral human remains and cultural items.
- A solid background in office technology, including knowledge of computers and software applications: Microsoft Office, Adobe, and related programs and technologies.

Preferred Qualifications

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- Master's degree or Ph.D. from an accredited college or university in Anthropology, Native American Studies, History, Museum Studies, or a related social science field.
- Familiarity with current NAGPRA laws and pertinent State laws.
- Experience working with culturally sensitive heritage items.
- Knowledge of working with modern archaeological methods and Haudenosaunee historic archeological and ethnographic collections.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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