Journalism Instructor - Part-Time - Pool
South Orange County Community College District

Job Title	Journalism Instructor - Part-Time - Pool
Department	
Institution	South Orange County Community College District
	South Orange County Community College District, California
Date Posted	Mar. 13, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Journalism
Job Website	https://wd5.myworkdaysite.com/en-US/recruiting/socccd/SOCCCD/job/Saddleback-College/Journalism-Instructor---Part-Time---Pool_REQ10495
Apply By Email	
Job Description	

Title:

Journalism Instructor - Part-Time - Pool

Job Category:

Journalism Instructor - Part-Time - Pool
South Orange County Community College District

Faculty CTA

Job Opening Date:

August 30, 2022

Job Closing Date:

Locations:

Saddleback College

Pay Grade, for more information click on this link:

https://www.socccd.edu/departments/human-resources/contracts-and-salary-schedules

Pay Rate Type:

Hourly

Work Days:

Work Hours:

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Hours Per Week:

0

Job Description:

Saddleback College has an immediate needs for a Journalism Instructors for asynchronous online sections of Mass Media and Society courses, which cover media history and current trends, both full-semester and 8-week terms.

Part-time/temporary faculty positions offer the opportunity to assist a diverse group of students in achieving their educational goals. As one of the largest community college districts in southern California, we offer a wide range of opportunities in transfer, general education, career and technical education programs. **These part-time positions are on an as-needed basis and applicants should live within commuting distance to Orange County.**

PERFORMANCE RESPONSIBILITIES

The primary responsibilities of part-time faculty are to teach classes in accordance with established curriculum and course outlines. The faculty member will prepare and provide students with course outlines, materials, and lectures that support learning objectives set forth in the course syllabus; when requested, help develop and measure learning outcomes as identified by the department; and assess student performance and maintain grade records.

- Report assessment data on student learning outcomes, administrative unit outcomes, and/or

student services outcomes.

- Utilize the results of student learning outcomes assessment to make improvements in teaching and learning.

- Maintain appropriate standards of professional conduct and ethics.

- Maintain current knowledge in the subject matter areas.

- Follow the regulations, policies, and procedures of the college and district as published.

- Complete all program/college/district reporting deadlines on time.

- Complete and submit required documents in a timely manner.

- Make use of technology and learning materials that are current, support the lesson, and enable students to engage with the material.

- Establish and maintain a framework for regular and sustained contact with/among students if teaching distance education courses.

- Teach classes during the scheduled time and at the assigned location.

- Meet workload obligations.

For this position, employees must meet one of the following minimum qualifications:

MINIMUM QUALIFICATIONS

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1. Must meet one of the following qualifications under (a) through (d):

(a) Master's in journalism or communication with a specialization in journalism; OR

(b) Bachelor's in either of the above **AND**Master's in English, history, communication, literature, composition, comparative literature, any social science, business, business asministration, marketing, graphics or photography; OR

(c) A combination of education and experience that is at least the equivalent of (a) or (b) above. Candidates making an application on the basis of equivalency must submit a *Supplemental Application for Equivalency Determination* in addition to all other required materials.

AND

2. Commitment to equity and diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how these factors relate to the need for equity minded practices within an educational environment.

Please attach all academic transcripts that reflect how you meet one of the above minimum qualifications.

If you are applying based on (c) above - please choose "I do not meet minimum qualifications" on the next step, complete and attach the equivalency form. (This is a requirement in addition to your transcripts)

If your degree is from a non-US institution, you will need to attach a Foreign Degree Evaluation that was completed by a 3rd party. Please visit www.naces.org/members for a list of companies that can complete this service for you. Applications without an evaluated degree will be considered incomplete.

SPECIAL COVID-19 NOTICE:

Interviews may be held in-person (following all necessary precautions) or in a virtual format. Employees must reside in California while employed with the South Orange County Community College District (SOCCCD), even during remote work. Thank you for your continued interest in working at the SOCCCD.

The SOCCCD is committed to protecting the health and wellbeing of students, faculty, staff, administrators, and the communities it serves. Beginning January 8, 2022, all employees and volunteers must be fully vaccinated (as defined by the Centers for Disease Control) against COVID-19 unless approved as exempt due to a verified disability/medical condition or sincerely held religious belief (as defined in federal or state laws and regulations). More information can be found on our District website by visiting https://www.socccd.edu/communications/covid-19-information.

NOTICE TO ALL CANDIDATES FOR EMPLOYMENT:

The Immigration Reform and Control Act of 1986, Public Law 99-603, requires that employers obtain documentation from every new employee which authorizes that individual to accept employment in this country. SOCCCD will not sponsor any visa applications.

PLEASE NOTE:

A California Public Employees Retirement System (CalPERS) retiree may not accept employment until after the first 180 days of retirement. Anyone retired from CalPERS accepting permanent employment with this District will be required to reinstate as an active CalPERS member. Please contact CalPERS for additional information regarding your retirement status.

Any active vested member of California State Teachers Retirement System (CalSTRS), who accepts employment with the District to perform service that requires membership in CalPERS, is eligible to

elect to continue retirement system coverage under CalSTRS

DISABILITY ACCOMODATIONS:

If you require special accommodations in the application and/or selection process, please notify District Human Resources at least two (2) business days prior to the Job Close Date/Initial Screening Date, by either calling (949) 582-4850 or sending an e-mail to hrinfodesk@socccd.edu.

ATTENDANCE REQUIREMENT:

Report to work on a regular and consistent basis, as scheduled, to assigned job.

CAMPUS CRIME AND SAFETY AWARENESS:

Information regarding campus crime and safety awareness can be found at www.saddleback.edu or www.ivc.edu. Paper copies are available in the District Human Resources office upon request.

DIVERSITY, EQUITY, INCLUSION, AND EQUAL EMPLOYMENT OPPORTUNITY (EEO):

The South Orange County Community College District is committed to creating an academic and work environment that fosters diversity, equity and inclusion and equal opportunity for all, and ensures that students, faculty, management and staff of all backgrounds feel welcome, included, supported, and safe. Our culture of belonging, openness, and inclusion, makes our district a unique and special place for individuals of all backgrounds.

Our District and our colleges are looking for equity and inclusion-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to the understanding of diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present within our community. When you join our District, you can expect to be part of an exciting, thriving, equity-focused, and inclusive community that approaches higher education with the lens of social

justice and collaboration among students, faculty, staff, administration, and community partners. In deciding whether to apply for a position with our District, you are strongly encouraged to consider whether your values align with our District's mission and goals for EEO, Diversity, Equity, and Inclusion.

SOCCCD IS AN EQUAL OPPORTUNITY EMPLOYER

Important: You must make sure that you have completed your **application** for a **posting** by **11:59 p.m.**, Pacific Time, on the posting's Job Close Date, along with any **required documents**, in order to be considered for the position.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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